PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司

ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2026

CK CPA & Co.
Certified Public Accountants

Unit 803, 8/F., Shanghai Industrial Investment Building,
48-62 Hennessy Road, Wanchai,
HONG KONG

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2026

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INDEPENDENT AUDITOR'S ASSURANCE REPORT
TO THE DIRECTORS OF PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
(incorporated in Hong Kong and limited by guarantee)

We have audited the financial statements of People Service Centre Limited (the "NGO") for the year ended 31 March 2026 in accordance with Hong Kong Standards on Auditing issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), and have issued an unmodified auditor's report thereon dated 15 October 2026.

Pursuant to the Lump Sum Grant ("LSG") Subvention Manual issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to issue this assurance report in connection with the Annual Financial Report ("AFR") of the NGO for the year ended 31 March 2026.

Responsibilities of the Directors

In relation to this report, the Directors are responsible for ensuring the AFR of the NGO for the year ended 31 March 2026 is properly prepared in accordance with the relevant accounting and financial reporting requirements set out in the LSG Subvention Manual and other instructions issued by the SWD; and the use of the funds from the LSG by the NGO has complied with the purposes as specified in the LSG Subvention Manual and other instructions issued by the SWD.

Our Independence and Quality Management

We have complied with the independence and other ethical requirements of the *Code of Ethics for Professional Accountants* issued by the HKICPA, which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Management 1, which requires the firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

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Auditor's Responsibility

Our responsibility is to form a conclusion, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and with reference to Practice Note 851 (Revised), *Reporting on the Annual Financial Reports of Non-governmental Organisations* issued by the HKICPA. We have planned and performed our work to obtain reasonable assurance for giving conclusion 1 and obtain limited assurance for giving conclusion 2 below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

In relation to our conclusion 1 below, we have planned and performed such procedures as we considered necessary with reference to the procedures recommended in PN 851 (Revised), to satisfy ourselves that the AFR has been properly prepared, in all material respects, in accordance with the relevant accounting and financial reporting requirements set out in the LSG Subvention Manual and other instructions issued by the SWD.

In relation to our conclusion 2 below, we have obtained an understanding in respect of the purposes of the use of the funds as specified in the LSG Subvention Manual and other instructions issued by the SWD and obtaining an understanding of the control procedures. We are not required to perform any procedures to search for instances of the use of funds from the LSG by the NGO being non-complied with the specified purposes. Our work was limited to reporting non-compliances identified as a result of the procedures performed in relation to conclusion 2 and during the normal course of our work relating to conclusion 1. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

Conclusion

1. In our opinion, the AFR of the NGO for the year ended 31 March 2026 is properly prepared, in all material respects, in accordance with the relevant accounting and financial reporting requirements set out in the LSG Subvention Manual and other instructions issued by the SWD.

2. Based on the procedures performed and evidence obtained, nothing has come to our attention that causes us to believe that the use of the funds from the LSG by the NGO has not complied, in all material respects, with the purposes as specified in the LSG Subvention Manual and other instructions issued by the SWD.

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INDEPENDENT AUDITOR'S ASSURANCE REPORT
TO THE DIRECTORS OF PEOPLE SERVICE CENTRE LIMITED
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Intended Users and Purpose

This report is intended solely for submission by the NGO to the SWD and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the SWD without further comment from us.

CK CPA & Co.
Certified Public Accountants

CHAN Kam Man Charles
Practising Certificate Number P02653

Hong Kong, 15 October 2026

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2026

	Notes	2025-26 HK$	2024-25 HK$
A. INCOME			
1. Lump Sum Grant			
a. Lump Sum Grant (excluding Provident Fund)	1b	1,153,827.00	1,150,255.00
b. Provident Fund	1c	85,368.00	85,369.00
2. Fee Income	2	-	-
3. Central Items	3	187,046.00	584,124.00
4. Rent and Rates	4	-	-
5. Other Income	5	59,975.00	105,011.50
6. Interest Received		-	-
TOTAL INCOME		1,486,216.00	1,924,759.50
B. EXPENDITURE			
1. Personal Emoluments			
a. Salaries		1,043,093.93	995,602.00
b. Provident Fund	1c	47,891.60	44,380.10
c. Allowances		-	-
d. Other Staff Costs		-	-
Sub-total	6	1,090,985.53	1,039,982.10
2. Other Charges	7	77,885.41	255,431.36
3. Central Items	3	249,927.00	483,009.00
4. Rent and Rates	4	-	-
TOTAL EXPENDITURE		1,418,797.94	1,778,422.46
C. SURPLUS FOR THE YEAR	8	67,418.06	146,337.04

The Annual Financial Report from pages 4 to 12 has been prepared in accordance with the requirements as set out in the LSG Subvention Manual.

Authorised Signatory:
Name: LEE Yiu Kwan
Position: Vice Chairman
Date: 15 October 2026

Authorised Signatory:
Name: CHIU Tsz Kit
Position: Chief Executive Officer
Date: 15 October 2026

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2026

1. LUMP SUM GRANT (LSG)

a. Basis of preparation

The Annual Financial Report (AFR) is prepared in respect of all services defined in Funding and Service Agreement (FSA) (including support services to FSA services) funded by the Social Welfare Department (SWD) under the Lump Sum Grant Subvention System and also FSA services / FSA-related activities funded by Other Funds or Donations for Designated Purposes. If NGOs receive funding from (i) specified government funds / subsidy schemes to implement services / projects or (ii) the Hong Kong Jockey Club Charities Trust or the Community Chest to implement welfare services / projects (should meet the conditions stipulated in paragraph 3.7.1 (b) of the Lump Sum Grant Subvention Manual) in 2025-26 and carry them forward to 2026-27, they are neither required to include these in the AFR nor apportion the costs of operating such services / projects, regardless of whether subvented resources are deployed or whether the services / projects provided are FSA services or FSA-related activities. Specified government funds / subsidy schemes are listed on SWD's website. AFR is prepared **on cash basis**, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. **Non-cash items** such as depreciation, provisions and accruals have not been included in the AFR.

b. Lump Sum Grant (excluding Provident Fund)

This represents LSG (excluding Provident Fund) received for the year.

c. Provident Fund

This is Provident Fund received and contributed during the year. Snapshot Staff are defined as those staff occupying recognised or holding against subvented posts as at 1 April 2000. Other posts represent those staff that are employed after 1 April 2000. The Provident Fund received and contributed for staff under the Central Items and Other Funds or Donations for Designated Purposes which are separately included as part of the income and expenditure of the relevant disclosures have been shown under **Note 3 and 8**. Details are analysed below:

Provident Fund Contribution	Snapshot Staff HK$	Other Posts HK$	Total HK$
Subvention Received	-	85,368.00	85,368.00
Provident Fund Contribution Paid during the Year	-	(47,891.60)	(47,891.60)
Surplus for the Year	-	37,476.40	37,476.40
Add: Surplus b/f	-	74,623.97	74,623.97
Additional subvention received for previous year(s)	-	-	-
Less: Refund to Government	-	-	-
Transfer of Provident Fund Reserve for use in the same areas as LSG Reserve	-	-	-
Surplus c/f	-	112,100.37	112,100.37

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2026

2. FEE INCOME

This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Subvention Manual.

3. CENTRAL ITEMS

These are subvented service activities which are not included in LSG and are subject to their own procedures as set out in other SWD's papers and correspondence with the NGOs. The Provident Fund received and contributed for staff under the Central Items have been separately included as part of the income and expenditure of the relevant items (paragraph 5.5.4(c) of the LSG Subvention Manual). The income and expenditure of each of the Central Items are as follows:

	2025-26	2024-25
a. Income	HK$	HK$
After School Care Programme for Pre-primary Children [ASCP(PC)] Contract Subsidy		
ASCP(PC) Fee Subsidy	115,830.00	351,000.00
ASCP(PC) Rent and Rates	71,216.00	33,124.00
One-off Grant for implementing ASCP(PC)	-	200,000.00
Total	187,046.00	584,124.00

	2025-26	2024-25
b. Expenditure	HK$	HK$
After School Care Programme for Pre-primary Children [ASCP(PC)] Contract Subsidy		
ASCP(PC) Fee Subsidy	213,335.00	180,485.00
ASCP(PC) Rent and Rates	36,592.00	34,124.00
One-off Grant for implementing ASCP(PC)	-	268,400.00
Total	249,927.00	483,009.00

4. RENT AND RATES

This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD has not been included in AFR.

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2026

5. OTHER INCOME

This includes programme income and all income other than recognised social welfare fee income received during the year. Non-SWD subventions and Other Funds or Donations for Designated Purposes may be included in AFR if they are used to finance expenditure of the FSA services / FSA-related activities as reflected in the AFR.

The breakdown on Other Income is as follows:

		2025-26	2024-25
Other income		HK$	HK$
(a)	Programme income	59,975.00	105,011.50
(b)	Utilised allocation under Central Items (CI): After School Care Programme (ASCP) / Enhanced ASCP / ASCP(PC) – Fee Waiving Subsidy Scheme (FWSS)* which forms as part of Other Income	213,335.00	180,485.00
Sub-Total		273,310.00	285,496.50
Less:	Utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC) - FWSS which forms as part of Other Income	(213,335.00)	(180,485.00)
Total		59,975.00	105,011.50

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民社服務中心有限公司
NOTES TO THE ANNUAL FINANCIAL REPORT
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6. PERSONAL EMOLUMENTS

Personal Emoluments include salary, provident fund, and salary-related allowances.

The analysis on number of posts with annual Personal Emoluments over $1,000,000 each paid under LSG is appended below:

Analysis of Personal Emoluments paid under LSG	No of Posts	HK$
HK$1,000,001 - HK$1,100,000 p.a.	-	-
HK$1,100,001 - HK$1,200,000 p.a.	-	-
HK$1,200,001 - HK$1,300,000 p.a.	-	-
HK$1,300,001 - HK$1,400,000 p.a.	-	-
HK$1,400,001 - HK$1,500,000 p.a.	-	-
> HK$1,500,000 p.a.	-	-

7. OTHER CHARGES

This refers to expenses, other than personal emoluments, incurred in the operation and excluded expenditure for FSA services / FSA-related activities supported by Other Funds or Donations for Designated Purposes, which have been separately included in the relevant disclosures under the "Other Funds or Donations for Designated Purposes" column in Note 8 of the AFR.

The breakdown on Other Charges is as follows:

		2025-26 HK$	2024-25 HK$
Other Charges			
(a)	Utilities	16,551.00	15,645.50
(b)	Programme Expenses	250,912.50	400,616.36
(c)	Insurance	14,756.91	13,654.50
(d)	Audit Fee	9,000.00	6,000.00
Sub-Total		291,220.41	435,916.36
Less:	Utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC) – FWSS which forms as part of Other Income	(213,335.00)	(180,485.00)
Total		77,885.41	255,431.36

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2026

8. ANALYSIS OF LUMP SUM GRANT RESERVE AND BALANCES OF OTHER SWD SUBVENTIONS

	Lump Sum Grant (LSG)	Holding Account (HA)	Other Funds or Donations for Designated Purposes	Adjustment for Utilised allocation under ASCP / Enhanced ASCP / ASCP(PC) - FWSS	Rent and Rates	Central Items (CI)	Total
	HK$	HK$	HK$	HK$	HK$	HK$	HK$
Income							
Lump Sum Grant	1,239,195.00	-	-	-	-	-	1,239,195.00
Fee Income	-	-	-	-	-	-	-
Other Income	273,310.00	-	-	(213,335.00)	-	-	59,975.00
Interest Received (Note (1))	-	-	-	-	-	-	-
Rent and Rates	-	-	-	-	-	-	-
Central Items	-	-	-	-	-	187,046.00	187,046.00
Total Income (a)	**1,512,505.00**	-	-	**(213,335.00)**	-	**187,046.00**	**1,486,216.00**
Expenditure							
Personal Emoluments	1,090,985.53	-	-	-	-	-	1,090,985.53
Other Charges	291,220.41	-	-	(213,335.00)	-	-	77,885.41
Rent and Rates	-	-	-	-	-	-	-
Central Items	-	-	-	-	-	249,927.00	249,927.00
Total Expenditure (b)	**1,382,205.94**	-	-	**(213,335.00)**	-	**249,927.00**	**1,418,797.94**
Surplus/(Deficit) for the Year (a) - (b)	**130,299.06**	-	-	-	-	**(62,881.00)**	**67,418.06**
Less : Surplus/ (Deficit) of Provident Fund (PF)	37,476.40	-	-	-	-	-	37,476.40
Surplus/(Deficit) for the Year (excl. PF)	92,822.66	-	-	-	-	(62,881.00)	29,941.66
Surplus/(Deficit) b/f (Note (2))	**4,233.14**	-	-	-	-	**147,198.50**	**151,431.64**
	97,055.80	-	-	-	-	84,317.50	181,373.30
Add : Refund from Government	-	-	-	-	-	-	-
Less : Refund to Government	-	-	-	-	-	-	-
Transfer for use in the same areas as LSG Reserve from PF Reserve / HA Reserve	-	-	-	-	-	-	-
Combine HA Reserve with LSG Reserve in Year 4 when there is no Snapshot Staff	-	-	-	-	-	-	-
Transfer from LSG Reserve to cover the salary adjustment Infirmary Care Supplement (Note (3))	-	-	-	-	-	-	-
Transfer from Other Funds / (to) LSG Reserve	-	-	-	-	-	-	-
Adjustment for utilised allocation under Enhanced ASCP / ASCP(PC) – FWSS* (over-estimated) / under-estimated in previous year(s)	-	-	-	-	-	-	-
Surplus/ (Deficit) c/f (Note (4))	**97,055.80**	-	-	-	-	**84,317.50**	**181,373.30**

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
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Notes:

(1) Interest received on LSG, HA and PF Reserves, Rent and Rates, Central Items are included as one item under LSG; and the item is considered as part of LSG Reserve.

(2) Accumulated balance of LSG Surplus b/f from previous years (including all interest received in previous years (see (1) above), the balance of HA and balance of Other Funds or Donations for Designated Purposes should be separately reported.

(3) Amount of LSG Reserve used to cover the salary adjustment for Infirmary Care Supplement, if any, as per Schedule for Central Items.

(4) For NGOs without HA, separate disclosure of the movement of HA in their respective AFRs is not necessary. The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K1)) for the year.

For NGOs with HA, with effect from 2022-23, the calculation of the annual claw-back is as follows:

(i) With Snapshot Staff (SS) [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year was greater than zero]
The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K1)) for the year.

(ii) Without SS [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year (which is regarded as Year 0) was zero]
For the next three years (Year 1 to Year 3), the level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K1)) for the year. From the fourth financial year (Year 4) onwards, the level of LSG cumulative reserve and HA reserve will be counted altogether and the combined reserve amount (i.e. S1+S2) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K1)) for the year. In this regard, separate disclosure of the movement of HA in their respective AFRs is not necessary.

[For details of (4)(i) and (4)(ii) above, please also refer to SWD's letter under reference (11) in SWD/S/109/1/10 of 4 April 2022.]

(5) As a support measure for the implementation of the Productivity Enhancement Programme, the claw-back arrangement of LSG cumulative reserve amount exceeding 25% of the NGO's operating expenditure would be suspended from 2023-24 (for NGOs with 2024-25 provisional subvention allocation of $50M or more) / 2024-25 (for NGOs with 2024-25 provisional subvention allocation of less than $50M) until 2028-29 as stipulated in SWD's letter under reference (1) / (2) / (3) / (4) in SWD 0075-0010-0060-0080-0040 of 3 March 2025.

PEOPLE SERVICE CENTRE LIMITED
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Schedule for Central Items
Analysis of Subvention and Expenditure for the Period from 1 April 2025 to 31 March 2026

Name of NGO (code): People Service Centre Limited (022)

Unit Code and Name/ Remittance Advice No. (Note 7)	Subvented Element	Subvention Released (Note 1a) (a1)	Reimbursement of Maternity Leave Pay (RMLP) Scheme reimbursement received (Note 1b)#	Actual Expenditure (Note 2a) (a2)	Actual Expenditure incurred under RMLP Scheme (Note 2b)#	Surplus (Note 3) (a) = (a1) - (a2)	Deficit for the Year			Surplus b/f (Note 5) (e)	Refund from (to) Government (f)	Adjustment (Note 9) (g)	Surplus c/f (Note 6) (h)=(e)+(a)-(d)-(f)+/-(g)
							Deficit (Note 3) (b) = (a1) - (a2)	Deficit transferred to LSG (Note 4) (c)	Adjusted Deficit (d) = (b) - (c)				
		HK$	HK$	HK$	HK$	HK$	HK$	HK$	HK$	HK$	HK$	HK$	HK$
AE48/Sweet Heart After School Care Centre for Pre-Primary Children	ASCP(PC) Fee Subsidy	115,830.00	-	213,335.00	-	(97,505.00)	-	N.A.	-	181,322.50	-	-	83,817.50
	ASCP (PC) Rent & Rates	71,216.00	-	36,592.00	-	34,624.00	-	N.A.	-	(34,124.00)	-	-	500.00
TOTAL		187,046.00	-	249,927.00	-	(62,881.00)	-	-	-	147,198.50	-	-	84,317.50

Notes

1(a). The figures for the whole financial year are extracted from the paylist for March (Final) or remittance advice(s) issued by the Treasury or allocation letter(s) issued by Social Welfare Department of the financial year.
1(b). This amount represents any reimbursement received from the RMLP Scheme if the NGO has temporarily paid the expenditure out of the allocation from the subvented element (see Note 2(b) below).
2(a). Actual expenditure represents the total expenditure incurred including provident fund for the respective services after netting off (i) programme income and (ii) expenditure under RMLP Scheme mentioned in Note 2(b) below, if any.
2(b). This amount represents the additional four weeks' MLP (i.e. the 11th to 14th weeks) paid to the employee out of the corresponding allocation.
3. Surplus/Deficit for each element represents the difference between subvention released and actual expenditure.
4. Deficit i.r.o. the following central items arising from salary adjustment are transferred to the Lump Sum Grant Reserve as stated in SWD's letter ref. 0075-0010-0055-0010-0020-0010-0010-P001 dated 7 March 2025.
(i) Infirmary Care Supplement for the Aged Blind Persons
(ii) Infirmary Care Supplement for Residential Elderly services
5. "Surplus brought forward (b/f)" means surplus, if any, arising from operations in previous years.
6. "Surplus carried forward (c/f)" means surplus brought forward less refund to Government plus surplus, if any, arising from operations in current year.
7. Unit code and name / remittance advice no. are extracted from the paylist from SWD and remittance advice from the Treasury respectively.
8. The central items as listed above may not be exhaustive and any relevant details of central items released and/or expended during the year, where appropriate, should also be included.
9. For ASCP/ Enhanced ASCP, the adjustment includes the amount of expenditure overstated / (understated) in previous year(s) after taking into account the actual claw-back amount(s) per SWD's allocation letter(s), if any.
10. Allocation mode was changed to LSG in Sept 2024. Claw-back of unspent balance is in progress.
11. Allocation mode was changed to LSG in Aug 2024. Claw-back of unspent balance is in progress.

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
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Schedule for Investment
Analysis of Investment as at 31 March 2026
Name of NGO (code): People Service Centre Limited (022)

	2026 HK$	2025 HK$
Total Reserves as at 31 March		
i. Lump Sum Grant	97,055.80	4,233.14
ii. Provident Fund	112,054.77	74,623.97
iii. Holding Account	-	-
	209,110.57	78,857.11
Represented by:		
Investments		
a. HKD Bank Account Balances	209,110.57	78,857.11

Note: The investments should be reported at historical cost.

Confirmed by:

Signature:		Signature:	
Name:	LEE Yiu Kwan	Name:	CHIU Tsz Kit
Position:	Vice Chairman	Position:	Chief Executive Officer
Date:	15 October 2026	Date:	15 October 2026