

PEOPLE SERVICE CENTRE LIMITED

民社服務中心有限公司

**REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

CK CPA & Co.

Certified Public Accountants

Unit 803, 8th Floor, Shanghai Industrial Investment Building,
48-62 Hennessy Road, Wanchai,
HONG KONG

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

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PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
DIRECTORS' REPORT

The directors have pleasure in submitting their annual report together with the audited financial statements for the year ended 30 September 2022.

Principal activities

People Service Centre Limited (the “company”) is a company incorporated in Hong Kong and is limited by guarantee. The company’s registered office is located at Room 206 and 208, Podium Floor, Block 19, Shek Kip Mei Estate, Kowloon, Hong Kong. The principal activity of the company is providing non-profit making social welfare services to the old, weal, poor and needy persons.

Business review

The company falls within reporting exemption for the year. Accordingly, the company is exempted from preparing a business review.

Results and appropriations

The financial performance of the company for the year ended 30 September 2022 and the financial position of the company as at that date are set out in the financial statements on pages 6 to 19.

Property, plant and equipment

Details of movements in property, plant and equipment of the company are set out in note 11 to the financial statements.

Directors

The directors of the company during the year and up to date of this report were:

CHEUNG Kwok Che	
LEE Yiu Kwan	
MOK Hing Luen	
NG Hang Sau	
TANG Wai Chung	
FUNG Kam Kuen Ada	(appointed on 16 May 2022)
LEE Albert	(appointed on 16 May 2022)
LEUNG Kam Tao	(appointed on 16 May 2022)
LEUNG Yuk Chun Tammy	(appointed on 16 May 2022)
PANG Sin Chow Albert	(appointed on 16 May 2022)
POK Fook Sun	(appointed on 16 May 2022)
WOO Man Lung	(appointed on 16 May 2022)
CHAN Wai Yee Florance	(resigned on 16 May 2022)
CHENG Fung Ping Rosangela	(resigned on 16 May 2022)
FUNG Ping Chuen	(resigned on 16 May 2022)
WONG Kwok Kei	(resigned on 16 May 2022)

In accordance with the company’s articles of association, all directors will be elected at every alternate annual general meeting.

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
DIRECTORS' REPORT

Management contract

The company did not enter into any contract, other than the contracts of service with the directors or any person engaged in the full-time employment of the company, whereby any individual, firm or body corporate undertakes the management and administration of the whole, or any substantial part of any business of the company.

Equity-linked agreements

During the year, the company entered into no equity-linked agreement.

At the end of the year, the company subsisted of no equity-linked agreement.

Permitted indemnity provisions

At no time during the financial year were there any permitted indemnity provisions in force for the benefit of one or more directors of the company.

At the time of approval of this report, there are no permitted indemnity provisions in force for the benefit of one or more directors of the company.

Directors' interests in contracts of significance

No contract of significance to which the company was a party and in which a director of the company had a material interest, whether directly or indirectly, subsisted at the end of the year or at any time during the year.

Donations

No donations were made by the company during the year. (2021: Nil)

Auditor

A resolution will be submitted to the annual general meeting to re-appoint CK CPA & Co. as the auditor of the company.

On behalf of the Board



NG Hang Sau
Director

Hong Kong, 21 April 2023



**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF PEOPLE SERVICE CENTRE LIMITED**
民社服務中心有限公司
(incorporated in Hong Kong with limited by guarantee)

Opinion

We have audited the financial statements of People Service Centre Limited (the "company") set out on pages 6 to 19, which comprise the statement of financial position as at 30 September 2022, and the statement of income and funds and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements give a true and fair view of the financial position of the company as at 30 September 2022, and of its financial performance and its cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standard for Private Entities ("HKFRS for Private Entities") issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA") and have been properly prepared in compliance with the Hong Kong Companies Ordinance.

Basis for opinion

We conducted our audit in accordance with Hong Kong Standards on Auditing ("HKSAAs") issued by the HKICPA. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the company in accordance with the HKICPA's Code of Ethics for Professional Accountants ("the Code"), and we have fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

The directors are responsible for the other information. The other information comprises the information included in the directors' report, but does not include the financial statements and our auditor's report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.



**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
(incorporated in Hong Kong with limited by guarantee)**

Responsibilities of directors and those charged with governance for the financial statements

The directors are responsible for the preparation of the financial statements that give a true and fair view in accordance with HKFRS for Private Entities issued by the HKICPA and the Hong Kong Companies Ordinance, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so. Those charged with governance are responsible for overseeing the company's financial reporting process.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with HKSA's will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with HKSA's, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.



**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF PEOPLE SERVICE CENTRE LIMITED**
民社服務中心有限公司
(incorporated in Hong Kong with limited by guarantee)

Auditor's responsibilities for the audit of the financial statements (continued)

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

CK CPA & Co.
Certified Public Accountants

CHAN Ka Yin
Practising Certificate Number: P05538

Hong Kong, 21 April 2023

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
STATEMENT OF INCOME AND FUNDS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

	<u>Note</u>	<u>2022</u> HK\$	<u>2021</u> HK\$
Revenue			
Project income	4	14,230,402	11,049,953
Income from fund raising activities and donations	5	999,180	514,058
Other income	6	956,878	608,107
		<u>16,186,460</u>	<u>12,172,118</u>
Expenditure			
Project expenses	7	14,955,445	11,295,220
Fund raising activities expenses		3,730	1,995
General expenses	8	990,353	1,182,351
		<u>15,949,528</u>	<u>12,479,566</u>
Surplus / (deficit) before tax		236,932	(307,448)
Income tax expense	10	-	-
Surplus / (deficit) for the year		236,932	(307,448)
Accumulated funds at beginning of year		<u>3,649,439</u>	<u>3,956,887</u>
Accumulated funds at end of year		<u><u>3,886,371</u></u>	<u><u>3,649,439</u></u>

The notes on pages 9 to 19 form part of these financial statements.

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
STATEMENT OF FINANCIAL POSITION
AS AT 30 SEPTEMBER 2022

	<u>Note</u>	<u>2022</u> HK\$	<u>2021</u> HK\$
Non-current assets			
Property, plant and equipment	11	1,882,432	1,934,395
Current assets			
Accounts receivable		3,007,154	2,214,361
Deposits paid		192,150	153,890
Other receivables and prepayment		6,546,276	3,056,402
Cash and cash equivalents	12	4,214,727	3,142,006
		13,960,307	8,566,659
Current liabilities			
Bank overdraft	12	415,222	129,689
Other payables		1,744,826	924,826
Advance receipts		9,213,387	5,144,548
Accruals		582,933	652,552
		11,956,368	6,851,615
Net current assets		<u>2,003,939</u>	<u>1,715,044</u>
Net assets		<u><u>3,886,371</u></u>	<u><u>3,649,439</u></u>
Funds			
Accumulated funds		<u><u>3,886,371</u></u>	<u><u>3,649,439</u></u>

The financial statements on pages 6 to 19 were approved and authorised for issue by the Board of Directors on 21 April 2023 and are signed on its behalf by.


NG Hang Sau
 Director


LEE Yiu Kwan
 Director

The notes on pages 9 to 19 form part of these financial statements.

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

	<u>Note</u>	<u>2022</u> HK\$	<u>2021</u> HK\$
Operating activities			
Surplus / (deficit) before tax		236,932	(307,448)
Adjustments for:			
Bank interest income	6	(6)	(2)
Depreciation	8, 11	<u>65,668</u>	<u>65,805</u>
Operating surplus / (deficit) before changes in working capital		302,594	(241,645)
Increase in accounts receivable		(792,793)	(184,255)
Increase in deposits paid		(38,260)	(24,000)
Increase in other receivables and prepayment		(3,489,874)	(1,583,847)
Increase in advance receipt		4,068,839	1,266,348
(Decrease) / increase in accruals		(69,619)	384,806
Increase / (decrease) in other payables		<u>820,000</u>	<u>(180,000)</u>
Net cash generated from / (used in) operating activities		800,887	(562,593)
Investing activities			
Payment for purchases of property, plant and equipment	11	(13,705)	(18,200)
Bank interest income received	6	6	2
Net cash used in investing activities		<u>(13,699)</u>	<u>(18,198)</u>
Net increase / (decrease) in cash, cash equivalents and bank overdraft		787,188	(580,791)
Cash, cash equivalents and bank overdraft at beginning of year		<u>3,012,317</u>	<u>3,593,108</u>
Cash, cash equivalents and bank overdraft at end of year	12	<u><u>3,799,505</u></u>	<u><u>3,012,317</u></u>

The notes on pages 9 to 19 form part of these financial statements.

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

1. REPORTING ENTITY

People Service Centre Limited (the “company”) is a company incorporated in Hong Kong and is limited by guarantee. The company’s registered office is located at Room 206 and 208, Podium Floor, Block 19, Shek Kip Mei Estate, Kowloon, Hong Kong. The principal activity of the company is providing non-profit making social welfare services to the old, weal, poor and needy persons.

The financial statements are presented in Hong Kong Dollars, which is also the functional currency of the company.

2. BASIS OF PREPARATION AND ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Hong Kong Financial Reporting Standard for Private Entities issued by the Hong Kong Institute of Certified Public Accountants and the requirements of the Hong Kong Companies Ordinance. They have been prepared under the historical cost convention.

a) **Revenue recognition**

Revenue is recognised as income when it is probable that the economic benefits associated with transaction will flow to the company and when the amount of revenue as well as costs incurred for the transaction can be measured reliably. Revenue is measured at fair value of the consideration received or receivable on the following bases:

Grants

Grants are recognised as income over periods necessary to match them with the related costs they are intended to compensate, on a systematic basis when there is reasonable assurance that the company will comply with the conditions attaching of them and the grants will be received. A grant that becomes receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity, with no future related costs, is recognised as income of the period in which it becomes receivable. Grants received before the revenue recognition criteria are recognised as a liability.

Income from fund raising

Income from fund raising is recognised when the fund raising events have taken place.

Donation

Donation is recognised when received.

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

2. BASIS OF PREPARATION AND ACCOUNTING POLICIES (CONTINUED)

b) Projects

Project costs are recognised as expenditure when the project is completed by reference to the agreement and guidelines of the projects.

Incomplete projects at the end of the reporting period are recorded in the statement of financial position at the amount of expenditure incurred plus revenue received, and are presented in the statement of financial position as advance receipts.

c) Property, plant and equipment

Items of property, plant and equipment are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is charged so as to allocate the cost of assets less their residual values over their estimated useful lives, using the straight-line method. The following useful lives are used for the depreciation of property, plant and equipment:

Leasehold land and buildings	2%
Office equipment and machinery	25%

If there is an indication that there has been a significant change in the depreciation rate, useful life or residual value of an asset, the depreciation of that asset is revised prospectively to reflect the new expectations.

d) Impairment of assets

At each reporting date, property, plant and equipment are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset (or group of related assets) is estimated and compared with its carrying amount. If estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss. If an impairment loss subsequently reverses, the carrying amount of the asset (or group of related assets) is increased to the revised estimate of its recoverable amount (selling price less costs to complete and sell, in the case of inventories), but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset (group of related assets) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss.

e) Cash and cash equivalents

Cash and cash equivalents includes cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less. Bank overdraft is shown within borrowings in current liabilities on the statement of financial position.

f) Trade and other receivables

At the end of each reporting period, the carrying amounts of trade and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable. If so, an impairment loss is recognised immediately in profit or loss.

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

2. BASIS OF PREPARATION AND ACCOUNTING POLICIES (CONTINUED)

g) Employee benefit obligations

Salaries, annual bonuses, paid annual leave and other leave, contributions to defined contribution retirement plans and the cost of non-monetary benefits are accrued in the year in which the associated services are rendered by employees. Where payment or settlement is deferred and the effect would be material, these amounts are measured at their present values. The company operates a number of defined contribution plans under mandatory provident fund plans. The company pays contributions to independent administrators on a mandatory basis. The company has no further payment obligations once the contributions are paid. The contributions are recognised as employee benefit expense when they are incurred and the cost can be measured reliably.

h) Provisions

A provision is recognised when the company has an obligation at the reporting date as a result of a past event, it is probable that a transfer of economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

The risks and uncertainties are taken into account in reaching the best estimate of a provision. When the effect of the time value of money is material, the amount recognised in respect of the provision is the present value of the expenditure expected to be required to settle the obligation.

i) Operating Leases

A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership. Lease payments under operating leases are recognised as expense on a straight-line basis over the lease term.

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

2. BASIS OF PREPARATION AND ACCOUNTING POLICIES (CONTINUED)

j) Related parties

For the purpose of these financial statements, related party includes a person and entity as defined below:

- (i) A person or a close member of that person's family is related to the company if that person:
- is a member of the key management personnel of the company or of a parent of the company;
 - has control over the company; or
 - has joint control or significant influence over the reporting entity or has significant voting power in it.
- (ii) An entity is related to the company if any of the following conditions applies:
- the entity and the company are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others).
 - either entity is an associate or joint venture of the other entity (or of a member of a group of which the other entity is a member).
 - both entities are joint ventures of a third entity.
 - either entity is a joint venture of a third entity and the other entity is an associate of the third entity.
 - the entity has a post-employment benefit plan for the benefit of employees of either the company or an entity related to the company. If the reporting entity has itself such a plan, the sponsoring employers are also related to the plan.
 - the entity is controlled or jointly controlled by a person identified in (i).
 - a person identified in first item of (i) has significant voting power in the entity.

3. KEY SOURCES OF ESTIMATION UNCERTAINTY

The key assumptions concerning the future, and other key sources of estimation uncertainty at the financial year end date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

Depreciation of property, plant and equipment

The depreciation method and rates of the property, plant and equipment are based on the management's best estimate to their expected residual value, useful lives, consumption pattern, wear-and-tear and potential technical obsolescence to usage of the assets. Management uses all readily available information in determining all of the above factors. Any change in these factors may have a significant impact on the carrying amounts of the property, plant and equipment and profit or loss.

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

4. PROJECT INCOME

	<u>2022</u>	<u>2021</u>
	HK\$	HK\$
After School Tutoring and Social Support Programme	-	512,414
After School Care Programme for Pre-primary Children (ASCP(PC))	776,223	-
Anti-epidemic Community Support Programme	952,970	-
Assistance Programme to Improve the Living Environment of Low-income Subdivided Unit Households (CCF)	468,525	377,190
Community Programs	968,435	1,329,190
Food Friend Action - Kowloon City Project	1,259,335	1,088,340
Food Friend Action - Sham Shui Po Project	1,133,813	1,018,462
Food Friend Action - Tuen Mun Project	1,390,177	932,267
Food Friend Action - Wong Tai Sin Project	1,114,032	987,416
Food Friend Action - Yau Tsim Mong Project	850,119	1,446,550
Hoi Lai Children Development Centre	89,122	150,985
Hong Kong Jockey Club Charities Trust - Online Tutorials for Primary Students from Low-income Families	-	457,000
Lee Hysan Foundation	1,441,012	-
Life Education Program	94,440	523,439
Nufriends Project	655,327	-
Partnership Fund for The Disadvantaged – Seventh Round Dedicated Portion Application – Top.E-Support Students’ Learning English Project	343,700	-
Parents' Mutual Help Child Care Centre	10,847	132,790
Project Worry Free - Net Working for Health	978,422	857,069
The Hong Kong Jockey Club Charities Trust COVID-19 Emergency Fund (Phase II)	450,471	-
Tsz Wan Shan Community Food Inter-Net	950,090	-
Very Green Project	303,342	-
Wong Tai Sin Community Food Inter-Net	-	1,236,841
	<u>14,230,402</u>	<u>11,049,953</u>

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

5. INCOME FROM FUND RAISING ACTIVITIES AND DONATIONS

	<u>2022</u> HK\$	<u>2021</u> HK\$
Fund raising activities	303,297	83,102
Donations	<u>695,883</u>	<u>430,956</u>
	<u><u>999,180</u></u>	<u><u>514,058</u></u>

6. OTHER INCOME

	<u>2022</u> HK\$	<u>2021</u> HK\$
Bank interest income	6	2
Government subsidies	440,374	318,481
Rental income	180,000	180,000
Sundry income	<u>336,498</u>	<u>109,624</u>
	<u><u>956,878</u></u>	<u><u>608,107</u></u>

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

7. PROJECT EXPENSES

	<u>2022</u>	<u>2021</u>
	HK\$	HK\$
After School Tutoring and Social Support	-	512,414
After School Care Programme for Pre-primary Children (ASCP(PC))	776,223	-
Anti-epidemic Community Support Programme	952,970	-
Assistance Programme to Improve the Living Environment of Low-income Subdivided Unit Households (CCF)	262,465	350,760
Community Programs	967,440	1,269,907
Food Friend Action - Kowloon City Project	1,259,335	1,088,340
Food Friend Action - Sham Shui Po Project	1,133,813	1,018,462
Food Friend Action - Tuen Mun Project	1,390,177	932,267
Food Friend Action - Wong Tai Sin Project	1,114,032	987,416
Food Friend Action - Yau Tsim Mong Project	850,119	1,446,550
Hoi Lai Children Development Centre	447,483	153,736
Hong Kong Jockey Club Charities Trust - Online Tutorials for Primary Students from Low-income	-	456,261
Lee Hysan Foundation	1,441,011	-
Life Education Program	605,884	695,204
Nufriends Project	655,327	-
Partnership Fund for The Disadvantaged – Seventh Round Dedicated Portion Application – Top.E-Support Students’ Learning English Project	343,700	-
Parents’ Mutual Help Child Care Centre	73,141	289,993
Project Worry Free - Net Working for Health	978,422	857,069
The Hong Kong Jockey Club Charities Trust COVID-19 Emergency Fund (Phase II)	450,471	-
Tsz Wan Shan Community Food Inter-Net	950,090	-
Very Green Project	303,342	-
Wong Tai Sin Community Food Inter-Net	-	1,236,841
	<u>14,955,445</u>	<u>11,295,220</u>

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

8. GENERAL EXPENSES

	<u>2022</u>	<u>2021</u>
	HK\$	HK\$
Activity expenses	97,489	59,268
Advertising and promotion	6,476	4,480
Audit fee	44,800	28,000
Bank charges	10,174	10,160
Business registration	3,000	-
Cleaning expenses	2,400	-
Compensation	-	1,721
Consultancy fee	6,000	-
Depreciation	65,668	65,805
Electricity and water	19,701	18,733
Fire inspection expenses	645	645
Insurance	29,509	-
Local travelling	359	671
Membership fee	4,980	6,455
MPF contribution	25,667	40,535
Office supplies	74,990	14,765
Postage and courier	442	800
Printing and stationery	8,661	4,782
Rent and rates	13,920	32,915
Repair and maintenance	3,725	6,420
Salaries and wages	451,235	658,986
Secretarial fee	-	1,500
Staff welfare	14,385	198,367
Sundry expenses	92,078	17,131
Telecommunication	10,467	6,512
Training expenses	3,500	3,700
Transportation	82	-
	<u>990,353</u>	<u>1,182,351</u>

PEOPLE SERVICE CENTRE LIMITED
民社服務中心有限公司
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

9. DIRECTORS' REMUNERATION

Remuneration of the directors of the company disclosed pursuant to section 383(1) of the Hong Kong Companies Ordinance and Part 2 of the Companies (Disclosure of Information about Benefits of Directors) Regulation is as follows:

	<u>2022</u>	<u>2021</u>
	HK\$	HK\$
Fee	-	-
Retirement benefits	-	-
Other emoluments	-	-
	<u> </u>	<u> </u>

10. INCOME TAX EXPENSE

No Hong Kong profits tax has been provided as the company is exempted from tax under Section 88 of the Inland Revenue Ordinance.

11. PROPERTY, PLANT AND EQUIPMENT

	Leasehold land and buildings	Office equipment and machinery	Total
	HK\$	HK\$	HK\$
At cost			
Balance at 1 October 2021	2,443,900	137,333	2,581,233
Additions	-	13,705	13,705
	<u> </u>	<u> </u>	<u> </u>
Balance at 30 September 2022	<u>2,443,900</u>	<u>151,038</u>	<u>2,594,938</u>
Accumulated depreciation			
Balance at 1 October 2021	537,658	109,180	646,838
Charge for the year	48,878	16,790	65,668
	<u> </u>	<u> </u>	<u> </u>
Balance at 30 September 2022	<u>586,536</u>	<u>125,970</u>	<u>712,506</u>
Carrying amount			
Balance at 30 September 2022	<u>1,857,364</u>	<u>25,068</u>	<u>1,882,432</u>
Balance at 30 September 2021	<u>1,906,242</u>	<u>28,153</u>	<u>1,934,395</u>

Leasehold land and buildings are situated in Hong Kong under medium-term lease.

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12. CASH AND CASH EQUIVALENTS

	<u>2022</u>	<u>2021</u>
	HK\$	HK\$
Cash at banks	4,117,727	3,065,006
Cash on hand	<u>97,000</u>	<u>77,000</u>
	<u><u>4,214,727</u></u>	<u><u>3,142,006</u></u>

Cash, cash equivalents and bank overdraft include the following for the purpose of the statement of cash flows:

	<u>2022</u>	<u>2021</u>
	HK\$	HK\$
Cash and cash equivalents	4,214,727	3,142,006
Bank overdraft	<u>(415,222)</u>	<u>(129,689)</u>
	<u><u>3,799,505</u></u>	<u><u>3,012,317</u></u>

13. EMPLOYEE BENEFIT OBLIGATIONS

The company operates a Mandatory Provident Fund Scheme (the MPF scheme) under the Hong Kong Mandatory Provident Fund Schemes Ordinance for employees employed under the jurisdiction of the Hong Kong Employment Ordinance and not previously covered by the defined benefit retirement plan. The MPF scheme is a defined contribution retirement plan administered by independent trustees. Under the MPF scheme, the employer and its employees are each required to make contributions to the plan at 5% of the employees' relevant income, subject to a cap of monthly relevant income of HK\$30,000. Contributions to the plan vest immediately.

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14. COMMITMENTS UNDER OPERATING LEASES

	<u>2022</u>	<u>2021</u>
	HK\$	HK\$
Minimum lease payments under operating leases recognised as an expense during the year	<u>973,326</u>	<u>828,570</u>

At the financial year end date, the company had the following total future minimum lease payments under non-cancellable operating leases:

	<u>2022</u>	<u>2021</u>
	HK\$	HK\$
Within one year	845,775	300,657
In the second to fifth years inclusive	<u>804,230</u>	<u>82,790</u>
	<u>1,650,005</u>	<u>383,447</u>

15. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's presentation.